



## COURSE DESCRIPTION CARD - SYLLABUS

Course name

Library training [S1Arch1>SzB1]

### Course

Field of study

Architecture

Year/Semester

1/1

Area of study (specialization)

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Profile of study

general academic

Level of study

first-cycle

Course offered in

Polish

Form of study

full-time

Requirements

compulsory

### Number of hours

Lecture

0

Laboratory classes

0

Other

0

Tutorials

1

Projects/seminars

0

### Number of credit points

0,00

### Coordinators

### Lecturers

### Prerequisites

To start subject Library services student is able to use the computer with the basic software, knows the rules of moving across the e-learning platform and use the Internet.

### Course objective

To give students information concerning the basics of library organization and its services. The need of the first year students education in the range of ability of using parental information resources by means of distance learning.

### Course-related learning outcomes

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### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Passing test on Moodle platform

### Programme content

1. General information about library collections and their accessibility.
2. Online catalogues of Library of Poznan University of Technology.
3. Principles of sharing library collections outside.
4. Principles of sharing books, journals, standards on the spot (Reading-Room).
5. Principles of working interlibrary orders.
6. Services offered by library: group study rooms, laptops and tablets on demand, stands for students with disabilities.

### Course topics

The student recognizes the basic hazards to health and life that are associated with his stay at the University. The student familiarize with the applicable regulations, management, regulations and rules of conduct in the event of hazards to occupational health and safety and fire safety at the Poznań University of Technology.

### Teaching methods

Test on Moodle platform enriched in links, photos, movies

### Bibliography

Basic:  
PUT Library information system

### Breakdown of average student's workload

	Hours	ECTS
Total workload	1	0,00
Classes requiring direct contact with the teacher	1	0,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	0	0,00